

**Borough of Pitcairn Council  
Business Meeting Minutes  
May 8, 2023  
6:00 pm**

**Meeting called to order – President Jim Rullo  
Stand for Pledge of Allegiance**

<b>Roll Call:</b>	Here	Absent
Thomas Dick, Jr.	<u>  x  </u>	_____
Lisa Petrosky	<u>  x  </u>	_____
Domenic Roberta	<u>  x  </u>	_____
James Rullo	<u>  x  </u>	_____
Deborah Marto	<u>  x  </u>	_____
Debra Freeman	<u>  x  </u>	_____
George Toth	<u>  x  </u>	_____
Mayor Margaret Stevick	<u>  x  </u>	_____

Jim Rullo announced there was an Executive session at 5:45 PM to discuss personnel matters.

Jim Rullo motioned to approve the Minutes for the Council Meeting on April 10, 2023. Seconded by Tom Dick. All ayes, motion carries.

**Citizen Comment**

Peg Yagatich asked when she is getting her alley paved. All the Borough does is put stone down and the large garbage truck crushes the alley. She stated both sides of the alley need paved or repaired. Discussion took place and Council asked the Borough Manager to submit a list of streets and alleys to the Engineer to get some estimates.

Colleen Smeltzer complained about the condition of 340-342 Kenney Ave, Chimney needs repaired and could fall on the house next to it. 339 Kenney Ave is a new issue. Tenants left the house. Have rats around the neighborhood. Called Betsy she sent a letter of complaint. Nick Turner responded and stated that he contacted the owner of 339 Kenney and asked him to secure the housed and clean it up. The owner put a new lock on the front door and cleaned up the trash. The owner told Mr. Turner that he is letting the bank have the house. Discussion ensued. The owners of 340-342 Kenney live in Colorado and are not doing anything to the house. The house is scheduled for Sheriffs sale in June.

**Mayor Betsy Stevick**

The Mayor read the number of Police calls and the fines collected.

The Mayor asked Council for a motion to approve a request for a handicap parking space at 544 Third Street. Motion by Dominic Roberta, seconded by Deb Freeman. All ayes, motion carries.

The Mayor announced the Memorial Day Service will be after Monroeville’s service and Parade.

**Personnel / General –Domenic Roberta**

Nothing

**Streets – George Toth**

- George Toth motioned to amend our Cargill Contract to extend the deadline for deliveries to 12-31-2023. Seconded by Dominic Roberta. All ayes, motion carries.

- The no name alley was paved between 3<sup>rd</sup> and 4<sup>th</sup> Streets. Deb Marto thanked Jim Comunale and the Borough Manager for seeing that this got done.
- George Toth announced that water line replacement on Coal, North and Ravine streets are beginning this week.

### **Parks and Recreation – Debora Freeman**

- Debra Freeman motioned to approve the Presbyterian Church of Pitcairn’s use of the field on Saturday August 12, 2023 for a. Pass, Punt and Kick Competition. Seconded by Lisa Petrosky. All ayes, motion carries.
- Debra Freeman motioned to approve the purchase of 3-5 new picnic tables for Sugar Camp. Seconded by George Toth. All ayes, motion carries.

### **Finance and Economic Development – Lisa Petrosky**

- Lisa Petrosky motioned to pay bills as presented. Seconded by Dominic Roberta. All ayes, motion carries
- Lisa Petrosky gave a recap of Pitcairn Night Market. There were 23 vendors that included non-profits. The vendors did well.
- Recap of the Broadway Streetscape meeting held on May 4<sup>th</sup>. Ms. Petrosky deferred to the Borough Manager because she did not attend the meeting. Mr. Bolen stated the meeting went well and when he receives the plan and report he will pass it along to Council.
- Lisa stated that Sally DiRobio tax collector, wanted to shred some documents. The Borough Manager stated that he discussed this with Sally and recommended using the Westmoreland County Blind Association to shred documents. The Borough Manager also stated that we are looking into using the Headend building for document storage. A discussion took place regarding the Tax Collectors utility expense.

### **Health and Welfare – Deb Marto**

- Mr. Turner has submitted his reports to Council.
- 2023 Clean Up Day recap. The three dumpsters near the fire hall were all filled. Only one dumpster at 582 Sixth Street was filled up. The other one remained empty. We collected 10 tires. We had three firemen on site at the field and two at 582 Sixth helping residents unload.

### **Electric – Tom Dick, Jr.**

- Just to make everyone aware that the price of transformers has quadrupled. We ordered them back in 2021 at a price of \$795 a piece, they are now \$2,816. Discussion took place.

### **Public Safety – Jim Rullo**

- Jime Rullo Motioned to hire Donte Trunzo as a part-time Patrolman based on the Chiefs recommendation. Seconded by Deb Marto. All Ayes, motion carries.

### **Solicitor’s Report**

Nothing to report.

### **Engineer's Report**

Three demo projects are in the works. Bidding out the parking lot around ballfield and working on the design of the sewer project on Highland Ave.

### **Borough Manager's Report**

The Borough Manager read the account balances out loud. We also summarized the grants received and the projects completed since he has been manager.

The change to move our money into the money market account and change a few of our other accounts to Money Market accounts earned the Borough an additional \$2,623 for the month of April.

Tax notices were sent out last week. Real Estate Tax Collected in March - \$490.44

The Borough Manager recapped his last 13 months and summarized the grants received and the projects completed.

### **Police Chief Report**

The Dog has been doing great. Dog trails and tracks. He is certified of national work dog. He has been deployed 20 times.

We have plush dogs for sale at \$22.50 and will use the proceeds to purchase an ultra-light vest for the dog.

The Mayor explained the process of obtaining a peddlers permit for all.

**George Toth Motioned for Adjournment. Seconded by Tom Dick, Jr. All Ayes, motion carries.  
Meeting adjourned at 6:45 PM.**

**Respectfully submitted  
Michael Bolen  
Borough Manager**