

**Borough of Pitcairn Council  
Business Meeting Minutes  
February 13, 2023  
5:30 pm**

**Meeting called to order – President Jim Rullo  
Stand for Pledge of Allegiance**

<b>Roll Call:</b>	Here	Absent	
Thomas Dick, Jr.	<u>  x  </u>	<u>      </u>	
Lisa Petrosky	<u>  x  </u>	<u>      </u>	
Domenic Roberta	<u>  x  </u>	<u>      </u>	
James Rullo	<u>  x  </u>	<u>      </u>	
Deborah Marto	<u>  x  </u>	<u>      </u>	
Debra Freeman	<u>  x  </u>	<u>      </u>	
George Toth	<u>  x  </u>	<u>      </u>	Via phone
Mayor Margaret Stevick	<u>  x  </u>	<u>      </u>	

Demo Hearing Proceedings are to begin at 5:30 PM

Lisa Petrosky motioned to approve Minutes for Council Meeting on January 9, 2023. Seconded by Debra Freeman, all ayes, motion carries unanimously.

**Citizen Comment**

Mr. David Dixon was present, he lives at 636 Sixth Street and wanted to meet his Borough Council. Mr. Dixon helps run a charitable “free store”. Mr. Dixon said he will provide information to the Borough Office so people interested in donating shoes, clothes, coats, etc. can do so.

**Mayor Betsy Stevick**

Mayor Stevick requested a motion to approve a handicap parking spot in front of 747 Ninth Street and 636 Sixth Street.

Lisa Petrosky motioned to approve the parking spot at 747 Ninth, seconded by Domenic Roberta, All Ayes, motion carries unanimously.

Domenic Roberta motioned to approve the parking spot at 636 Sixth Street, seconded by Lisa Petrosky, All Ayes, motion carries unanimously.

The mayor stated the Police responded to over 200 calls in the past month. She read the fines collected.

**Personnel / General –Domenic Roberta**

- Domenic Roberta motioned to approve attending the Allegheny League of Municipalities’ yearly conference at Seven Springs, April 13-16<sup>th</sup>. Seconded by Tom Dick, Jr, All Ayes, motion carries unanimously.
- Mr. Roberta opened discussion on the Head End Building. Mr. Bolen explained that the Head End building used to house the Pitcairn Cable equipment. He stated that it is in need of some minor repairs. It needs a new door and some siding added at a cost of \$1,000 to \$1,500. Our public works crew will do the work. We can use the building to store old vendor files and other records. The building is dry. We would also like to throw away the old chairs.

### **Streets – George Toth**

- Jim Rullo opened discussion of Paving Corliss and no name Alley, the alley between 3<sup>rd</sup> and 4<sup>th</sup> streets. It was decided to have our public works crew patch the holes that are there until we can decide to pave the entire alley.
- **Jim Rullo motioned to approve Resolution 1-2023 Authorizing the Borough Manager to submit the Traffic Signal Maintenance Agreement, make future modifications to said agreement in writing or via electronic signature to the Department of Transportation on behalf of the Borough of Pitcairn. This Resolution was needed for a “Green Light Go Grant with Penn DOT. Seconded by George Toth, All Ayes, Motion carries unanimously.**

### **Parks and Recreation – Debra Freeman**

- Debra Freeman announced the Park Building will be closed from April 23 to May 7 for electric upgrades.
- Debra Freeman announced the following dates for Easter Egg Hunt- April 1, the Harvest Fest- October 28 and Old Fashion Christmas-December 16 at 6:00 PM.
- Debra Freeman motioned to purchase new benches for Annies Place. The benches will be black metal to match the new trash cans. Seconded by George Toth, All Ayes, motion carries unanimously.
- Debra Freeman motioned to approve the use of the baseball field by Michael Barnes, for a Sunday Coed softball league for Sundays from April 23 through July 23. Times will be 9:00 AM to 12:00 PM. Seconded by George Toth, All Ayes, motion carries unanimously.

### **Finance and Economic Development – Lisa Petrosky**

- Lisa Petrosky motioned to pay bills as presented. Seconded by Domenic Roberta, All Ayes, motion carries unanimously.
- Lisa Petrosky motioned to establish an Escrow account for the Landlord Tenant Registration fees collected in 2021 and 2022. Mr. Bolen explained that this is a requirement of the lawsuit brought against the Borough by the Landlords and John Kramer. The judge ordered the money collected in 2021 and 2022 be placed in an escrow account to pay possible legal fees and for refunds. Motion was seconded by Thomas Dick, Jr, All Ayes, motion carries unanimously.
- Lisa Petrosky motioned to set the date of the next Pitcairn Night Market as April 21, 2023 at 6:00 PM. Seconded by deb Marto, All Ayes, motion carries unanimously.

### **Health and Welfare – Deb Marto**

- Mr. Turner has submitted his reports to Council.
- **Deb Marto motioned to accept a GEDTF grant award of \$50,000 for the demolition of 400 Second Street and 121 Wall Avenue.** Discussion took place regarding how to utilize the grant money. It is estimated it will cost \$120,000 to \$130,000 per property. The engineer was not present to provide any insight. **Lisa Petrosky seconded the motion, All Ayes, motion carries unanimously.**

### **Electric – Tom Dick, Jr.**

- Tom Dick, Jr. motioned to approve Jim Comunale attending the PA Municipal Electric Association Superintendents/Foremen Statewide Spring Meeting on March 28 and 29 in State College. Seconded by George Toth, All Ayes, motion carries unanimously.
- Tom Dick, Jr. motioned to approve adding the brighter street lights that have been installed at Center Ave to the first two blocks of Wall Ave. Seconded by Domenic Roberta, All Ayes, motion carries unanimously

### **Public Safety – Jim Rullo**

- Jim Rullo motioned to approve the sale/trade of the 2014 Ford Explorer and the 2016 Ford Explorer to Mossie Specialty Cars for an engine and labor for our 2016 Dodge Charger Police Vehicle. Seconded by Domenic Roberta, All Ayes, motion carries unanimously.
- Jim Rullo motioned to approve the hiring of Daniel Lore as Part Time Police Officer based on the Chief of Police recommendation. Seconded by George Toth, All Ayes, motion carries unanimously

### **Solicitor's Report**

Nothing to report.

### **Engineer's Report**

The engineer was absent.

### **Borough Manager's Report**

Mr. Bolen read the account balances aloud. Real Estate Tax Collected in January were \$11,350.24

The Borough of Pitcairn has been recognized as a 2023 Banner Community by County Executive Rich Fitzgerald and the Allegheny League of Municipalities (ALOM).

Mr. Bolen also wanted to make Council aware that our Garbage Contract with Waste Management is set to expire in December of this year and just for information, Church Hill Borough recently bid their contract for Garbage collection and they saw a 21% increase over the current contract plus a 9% per year increase for the life of the contract.

### **Police Chief Report**

The Police chief was at K-9 Training and unable to attend

**Deb Marto motioned for Adjournment at 6:55 PM, seconded by Tom Dick, Jr. All Ayes, motion carries unanimously.**

**Respectfully Submitted**

**Michael Bolen  
Borough Manager**