

Borough of Pitcairn Council
Business Meeting Minutes
June 12, 2023
6:00 pm

Meeting called to order – President Jim Rullo
Stand for Pledge of Allegiance

Roll Call:	Here	Absent
Thomas Dick, Jr.	<u> x </u>	<u> </u>
Lisa Petrosky	<u> x </u>	<u> </u>
Domenic Roberta	<u> x </u>	<u> </u>
James Rullo	<u> x </u>	<u> </u>
Deborah Marto	<u> x </u>	<u> </u>
Debra Freeman	<u> x </u>	<u> </u>
George Toth	<u> x </u>	<u> </u>
Mayor Margaret Stevick	<u> x </u>	<u> </u>

George Toth motioned to approve the Minutes for Council Meeting on May 8, 2023. Seconded by Lisa Petrosky, all ayes. Motion carries.

Citizen Comment

Mayor Betsy Stevick

The Mayor read the police fines collected and the number of Police calls that were answered.

The Mayor asked for a motion from Council to attend the PA Mayors Council on July 21 in Lancaster PA. Lisa Petrosky made the motion, seconded by George Toth. All Ayes, motion carries.

The Mayor wanted to remind everyone that pan handling is illegal and to please refrain from giving people money.

Personnel / General –Domenic Roberta

- Domenic Roberta motioned to authorize the Borough Manager and Councilman Tom Dick, Jr. to attend the Pennsylvania Municipal Electric Association in Bedford PA on September 6th to the 8th at a cost of \$836.00. Seconded by Deb Marto. All ayes, motion carries.
- Domenic Roberta motioned to approve the Tri-COG Land Banks proposed disposition of the property at 581 Sixth Street in Pitcairn. Lot Block 746-P-164. Seconded by George Toth. All ayes, motion carries.
- Domenic Roberta motioned to approve the Tri-COG Land Banks proposed acquisitions of the properties at 419 Second Street and 1153 North Avenue. Seconded by Tom Dick, Jr. Roll Call Vote; Lisa Petrosky – No, Deb Marto – Yes, Tom Dick, Jr.- Yes, George Toth – Yes, Debra Freeman – Yes, Jim Rullo – Yes, Domenic Roberta – Yes. Motion carries 6-1
- **Domenic Roberta motioned to Adopt Ordinance Number 1052 Amending Chapter 27 Zoning, setting the minimum number of consecutive days for occupancy by a non-owner of the property. Seconded by George Toth. All ayes, motion carries.**
- **Domenic Roberta motioned to adopt Resolution 3-2023 authorizing and approving a deferred compensation plan for the Borough of Pitcairn Employees. Seconded by Lisa Petrosky. All ayes, motion carries.**

Streets – George Toth

- George Toth motioned to authorize the engineer to prepare estimates to pave Brinton Avenue from 6th Street to 14th Street, Creighton Avenue Extension and several alleys. Seconded by Deb Marto. All ayes, motion carries.
- George Toth motioned to direct the Public works Supervisor to sell our 1989 Interstate Trailer through Municibid. The trailer is not used. Seconded by Domenic Roberta. All ayes, motion carries.
- The Speed Bumps were installed and they same to be working.

Parks and Recreation – Debora Freeman

- Debora Freeman motioned to use ARPA funds to replace the outfield fence at Summers field at a cost of \$6,175.00. Seconded by George Toth. All ayes, motion carries.
- Debora Freeman motioned to allow the Gateway School District to use the Park Building for a summer lunch program. The program will begin on June 20th and end on August 10, 2023. Seconded by Tom Dick, Jr. All ayes, motion carries.

Finance and Economic Development – Lisa Petrosky

- Lisa Petrosky stated the Financial Audit of the Borough was very good. She commended Carrie Kozier, Lynette McKinney and Mike Bolen for a job well done.
- Lisa Petrosky motioned to pay bills as presented. Seconded by Tom Dick, Jr. All ayes, Motion Carries.
- Lisa Petrosky thanked the Chief of Police for his ten years of service.

Health and Welfare – Deb Marto

Deb Marto announced that the Boy Scouts are cleaning up the memorial garden.

- Mr. Turner has submitted his reports to Council.
- Deb Marto motioned to direct the Engineer to prepare bids for the demolition of 121 Wall Avenue, 721-723 Kay Street, 650 12th Street and 423 Eleanor and proceed with advertising the bids. Seconded by George Toth. All ayes, motion carries.
- **Deb Marto motioned to adopt Resolution 4-2023, appointing Code Sys Code Consulting, Inc. as Pitcairn Borough third party agency to perform UCC project inspections and issue permits. Seconded by Lisa Petrosky. All ayes, motion carries.**

Electric – Tom Dick, Jr.

Tom Dick, Jr. announced that Jim Comunale will be on Vacation from June 14 to June 21, so if there are any electric issues there will be longer waiting times. We have Schulthies Electric on standby.

Public Safety – Jim Rullo

- Jim Rullo motioned to accept the resignation of the Emergency Management Coordinator, Chief Scott Farally. Seconded by Deb Marto. All ayes. Motion carries.
- Jim Rullo motioned to appoint Nick Turner the new Emergency Management Coordinator. Seconded by George Toth. All ayes, motion carries.

- Jim Rullo motioned to direct the Chief of Police and Borough Manager to begin the process of hiring new full time Police Officers. Seconded by George Toth. All ayes, motion carries.
- Jim Rullo motioned to terminate probation for Officer Kyra Haile. Seconded by Deb Marto. All Ayes, motion carries.
- Jim Rullo motioned to adopt K9 Policy Chapter 27. Seconded by George Toth. All ayes, motion carries.
- Jim Rullo motioned to enter into a one-year contract with K9 Guardian for K9 training at a cost of \$1,880.00. Seconded by Tom Dick, Jr. All ayes, motion carries.
- Jim Rullo motioned to direct the Chief of Police to begin researching a new K9 Unit Patrol Vehicle. The Chief is requested to find a vehicle where the current lighting system and Hot N Pop system from the current vehicle can be used. Seconded by Tom Dick, Jr. All ayes, motion carries.

Solicitor's Report

Nothing for the Public meeting.

Engineer's Report

The Engineer explained that the Highland Avenue Sewer Project is in the design phase. The parking lot project is in design phase as well. The PAG -06 National Pollutant Discharge Elimination System General Permit for Wet Weather Overflow has been completed and submitted.

Borough Manager's Report

The Manager read aloud the Bank Account Balances.

Real Estate Tax Collected in May - \$104,084.10 this included \$13,686.45 in prior year Real Estate Taxes

Police Chief Report

Absent

At this time Jim Rullo gave Mr. Louis Madjerich time to make comments because he thought the meeting started at 6:15 PM. Madjerich stated that the citizens of North Avenue applied for a speed -bump several years ago. He stated that his granddaughter was almost hit by a car. He thinks putting one on Wall Avenue was a waste of money. He became unruly and left the meeting.

Jim Rullo motioned to adjourn. Seconded by Tom Dick, Jr. Meeting adjourned at 6:37 PM

Respectfully submitted
Michael Bolen
Manager