

**Borough of Pitcairn Council**  
**Workshop/Business Combined Meeting Minutes**  
**January 11, 2021**  
**6:00 pm**

**Meeting called to order – President Dona Galia**

**Pledge of Allegiance was recited.**

**Roll Call:**

John Bova

Kevin Dick

Debra Freeman

Dona Galia

Lisa Petrosky

Jim Rullo

Michael Tobias

Mayor Margaret Stevick

All present.

Council held an Executive Session at 5:30 pm to discuss personnel matters.

**Mrs. Galia motioned to approve Minutes for December 14, 2020 Council Workshop/Business Combined Meeting. Seconded by Mr. Tobias; motion carried unanimously.**

**Citizen Comment on Agenda Items**

There were none.

**Mayor Betsy Stevick**

Mayor Stevick reported Pitcairn Police worked 171 complaints in December, collected \$40 in borough fines, \$692 in State fines, \$472 magistrate, \$481 County and \$100 Quality of Life.

**Personnel – Dona Galia**

Mrs. Galia began a discussion whether to move the public meetings to the Park Building to safely accommodate more attendees should that occur. Mr. Bova was in favor of the idea so as many that want to attend, can safely do so. Solicitor Mike Witherel: you could decide that night should more of the public arrive and move the meeting next door to the Park Building. As for anyone who does not feel comfortable attending in person, the agenda is posted with several methods to submit comments in advance of the meeting. Mrs. Galia asked for Council input on reopening the small billing lobby to the public during business hours. The employees are concerned that it is difficult to sanitize, the public did not always abide by the one person limit and mask wearing. Ms. Dietz added that most residents have adapted by using the on-line bill pay, by mail or utilizing the drop box but some still prefer in-person transactions. Mr. Dick suggested Jim Comunale obtain an estimate for installing a slot and speaker by the window.

**Streets – Kevin Dick**

**Mr. Dick motioned to authorize the Commonwealth Financing Authority approve grant funded payment application #2 for invoices totaling \$63,437.40 and payment application #3 for invoices totaling \$52,497.20 to JG Contracting for Center Avenue Stabilization Project. Seconded by Mrs. Freeman; motion carried unanimously.**

**Mr. Dick motioned to adopt a Resolution authorizing eminent domain proceedings for lot and block 747-C-234 and lot and block 747-C-268, both located in Pitcairn as part of the Hillside Avenue Roadway Stabilization Project. Seconded by Mr. Tobias; motion carried unanimously. Discussion took place that one lot may not be necessary to the final design. The Solicitor suggested including both, but he will not file until he receives final confirmation.**

**Mr. Dick motioned to approve change orders removing guardrail and paving for grant funded Hillside Avenue Stabilization Project and adding additional 30' stabilization for total cost of \$455,000. Seconded by Mr. Bova; motion carried unanimously.**

**Mr. Dick motioned to authorize Jim Comunale to obtain quotes from pavers in Spring for short alley in North Pitcairn. Discussion took place as to the exact alley. Seconded by Mr. Tobias; motion carried unanimously.**

Mr. Comunale and the Borough Manager have resumed interviewing potential candidates for the Public Works Department.

**Parks and Recreation – Debra Freeman**

Mrs. Freeman thanked the Fire Company, the Police Department and Council for facilitating Santa's ride through the community and safe gift distribution.

**Finance and Economic Development – Lisa Petrosky**

**Mrs. Petrosky motioned to pay bills as presented. Seconded by Mr. Bova; motion carried unanimously.**

**Mrs. Petrosky motioned to reappoint DeBlasio & DeBlasio Associates as auditor for the year 2021, including submission of necessary reports to the DCED and compiling financial statements at a cost of \$9,450. Seconded by Mr. Dick; motion carried unanimously.**

Mrs. Petrosky announced the yearly audit of the Liquid Fuels Fund by the Office of the Auditor General is in process.

**Health and Welfare – Michael Tobias**

**Mr. Tobias motioned to authorize GEDF Blight Remediation Grant payment application #1 in the amount of \$17,480 to Eveready Contracting for demolitions. Seconded by Mr. Dick. Question on the motion: Mrs. Petrosky asked how many payments it is split into. Engineer Don Black: it depends on the length of time it takes; they need to be paid throughout. She asked about a retaining wall at the 2<sup>nd</sup> Street property, will it be removed. Mr. Black: typically they do not remove a wall in demolition projects unless it blocks access to the structure. Motion carried unanimously.**

Mr. Tobias asked Code Enforcement Officer, Nick Turner, for an update on the code software app. Mr. Turner: it should be ready February 1st. The company is uploading Pitcairn's ordinances. Deb Marto: will the public be able to log in on the borough website. Mr. Turner: yes, the public can download the app.

**Electric – Jack Bova**

Nothing tonight.

**Public Safety – Jim Rullo**

Mr. Rullo: in consideration of Saturday's Law Enforcement Appreciation Day, he commended those in law enforcement. He announced Officer Caruso received a commendation for assisting the State Police.

**Solicitor's Report**

Nothing more in addition to Agenda items and Executive Session.

**Engineer's Report**

Mr. Black reported Center Avenue stabilization is complete; will be paved in Spring. Hillside Avenue Stabilization easements are being finalized. Notice to proceed was given; the contractor is submitting required bonds and documents. Mr. Dick asked Mr. Black: have you worked with the contractor in the past. Mr. Black: Doug Beitko has and is very familiar with them.

**Borough Manager's Report**

Ms. Dietz read aloud the bank fund balances.

Mayor Stevick announced Pitcairn Police Department received a \$1,000 donation from Pitcairn Italian Club that will be used for training. Two Pitcairn Officers recovered the weapon used in an incident in Wilmerding.

**Chief of Police Report – Scott Farally**

Nothing further to add.

**Mr. Dick motioned to Adjourn at 6:14 pm. Seconded by Mr. Bova; motion carried.**

Respectfully submitted,  
Annette Dietz