

Borough of Pitcairn Council
Workshop/Business Combined Meeting Minutes
June 9, 2025
6:00 pm

Meeting called to order – President Thomas Dick, Jr.
Stand for Pledge of Allegiance

Roll Call:	Here	Absent
Thomas Dick, Jr.	<u> x </u>	<u> </u>
Lisa Petrosky	<u> x </u>	<u> </u>
Domenic Roberta	<u> </u>	<u> x </u> 6:10
James Rullo	<u> x </u>	<u> </u>
Deborah Marto	<u> x </u>	<u> </u>
Bill Kornrumpf	<u> x </u>	<u> </u>
George Toth	<u> </u>	<u> x </u>
Mayor Margaret Stevick	<u> x </u>	<u> </u>

Tom Dick, Jr. announced there was an Executive Session at 5:45 June 9, 2025 to discuss personnel matters.

Jim Rullo motioned to approve the Minutes for the Council Meeting on May 19, 2025. Seconded by Lisa Petrosky. All ayes, motion carries.

Citizen Comment

No citizen comments

Mayor Margaret Stevick

Mayor Stevick reported the fines collected and the number of police calls the Police Department responded to for the month of May.

Personnel / General –Domenic Roberta

- Tom Dick, Jr. motioned to hire seasonal Public Works laborers at a rate of \$15.00 per hour. Seconded by Lisa Petrosky. All ayes, motion carries.
- A discussion of Bullet Proof Glass cost estimate was held. The manager read aloud the estimate and explained that the windows would no longer be able to be open if we put a bullet proof shield over the windows. He also explained that the person that made threats a month ago came into the office and was very peaceful. The discussion was tabled.

At 6:10 PM Domenic Roberta entered the meeting.

Streets – George Toth

- Tom Dick, Jr. motioned to approve a handicap parking spot in front of 418 Agatha Street. Seconded by Deb Marto. All ayes, motion carries.
- **Tom Dick, Jr motioned to approve Resolution 4-2025 awarding the 2025 paving project to low bidder A. Liberoni, Inc. Seconded by Deb Marto. Don Black read the list of streets to be paved. All Ayes, motion carries.**
- **Tom Dick, Jr. motioned to approve Resolution 5-2025 awarding Falino Construction the Brinton Avenue/11th Street reconstruction grant project. Seconded by Lisa Petrosky. All ayes, motion carries.**

Parks and Recreation – Lisa Petrosky

- Lisa Petrosky motioned to allow the Gateway School District to use the Park Building to provide free lunches for children under the age of 18 from 11 AM to 1 PM Monday to Thursday from June 17 to August 7, 2025. The lunches must be eaten on site. Second by Deb Marto. All ayes, motion carries.

- Lisa stated she was asking people for ideas and to see what the Park and Recreation Board could do for the residents of Pitcairn. She is asking past vendors if they are interested in the fall night market.

Finance and Economic Development – Bill Kornrumph

- Bill Kornrumph motioned to pay bills as presented. Second by Jim Rullo. All ayes, motion carries.
- Bill Kornrumph motioned to continue using the services of Mochenhaupt Benefits Group, now known as Acrisure for pension actuarial service. Seconded by Deb Marto, All ayes, motion carries.

Health and Welfare – Deb Marto

- Deb Marto thanked all that pitched in to help everyone who helped during the flood. The work is greatly appreciated. There has been several high grass complaints. Nick has cited several and has taken people to the magistrate. Something is being done. A citation from the magistrate carries a \$500 fine. Bill Kornrumph mentioned raising fees.
- Mr. Turner has submitted his reports to Council.

Electric – Tom Dick, Jr.

- Tom Dick motioned to designate Michael Bolen, Borough Manager and Thomas Dick, Jr. as a PJM authorized representative. Second by Jim Rullo. All ayes, motion carries.

Public Safety – Jim Rullo

- Jim Rullo motioned to hire Tyler Kowalt as a Part Time Police Officer based on the Chief's recommendation. Second by Deb Marto. All ayes, motion carries.
- Lisa Petrosky motioned to amend the Sergeants' motion to be completed by June 9, 2026.
- Jim Rullo motioned to appoint Sharon Jackson as interim Sergeant. He must complete civil service testing within a year by June 9 2026. Failure to do so will terminate his appointment as interim Sergeant. Second by Dom Roberta. All ayes, motion carries.

Jim Rullo thanked all veterans for their service

Solicitor's Report

Engineer's Report

Don Black stated that we received good bids for the paving project. They came in right at the amounts we were hoping for.

The Highland Street Sewer project is ready to be out for bid.

Flood Control Grants have been submitted so hopefully we get approved and can start the flood control project.

Tim Smith, Free Indeed Ministry has set up in different places. House of Faith in West Newton.

Borough Manager's Report

Real Estate Tax Collected in May \$87,553.15.

The year-to-date financial reports were submitted to Council.

The Manager also thanked the Public Works Department, the Fire Department and the Police Department for all of the work they did during the storms and flooding.

Capital Improvement Account - \$336,639
Electric System Capital Improvement Account - \$154,870
Liquid Fuels \$62,075
Local Grant Dirty Camp Fund - \$72,766
Sewer Capital Improvement Fund - \$902,414
Public Safety Fund - \$79,984
Bond Repayment Fund - \$337,663
Park and Recreation Account \$13,541

Police Chief Report

The Chief will be gone June 24 to June 29 for night training. They will be sleeping during the day and training at night

The Chief plans to give a K-9 demonstration and apprehension during the Fireman's fair.

The Chief is still exploring options for dispatch.

Tom Dick stated that the Fire Department usually run about 250 calls per year. We are almost at 200 calls currently.

Fund raising solicitations are at about a 13% return. He has been attending meetings being held regarding paid firefighters throughout the county. County Councilwoman Michelle Chapkis has been involved in these meetings.

Deb Marto motioned for adjournment. Seconded by Lisa Petrosky, all ayes, motion carries. Meeting adjourned at 6:48 PM.

Respectfully submitted
Michale Bolen
Borough Manager